# GENERAL ELECTION MAIL-IN BALLOT GUIDE FOR PENNSYLVANIA VOTERS





For the general election, you can vote in-person, by absentee ballot, or by mail-in ballot.

# Every registered voter in Pennsylvania is allowed to vote by mail-in ballot.

You can use this guide to learn more about:

<u>The 2020 general election.</u>
 <u>Applying for a mail-in ballot.</u>

3. <u>Voting by mail-in ballot.</u>

**This guide was updated on September 25, 2020.** For the most up-to-date information, visit <u>VotesPA.com</u> or contact the PA Department of State at 1-877-VOTES-PA (1-877-868-3772). Interpretation services are available.

About The 2020 General Election

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Please register to vote, apply to vote by mail, and turn in your mail-in ballot **as early as possible.** 

While the mail-in ballot process is secure, you shouldn't wait until the final deadlines to apply for and return your ballot.

## October 19, 2020

Last day to register to vote in the general election.

## October 27, 2020

Your County Board of Elections must receive your application for a mail-in ballot by 5 PM.

## November 3, 2020: Election Day

If you're mailing your ballot, you should mail it as early as possible. It must be postmarked by Election Day.

You can also deliver your ballot to the your County Board of Elections office, satellite office, or drop box.

# It must be received no later than 8:00 PM on Election Day.

### Some election-related dates could change.

You can confirm the deadlines or where to return your ballot by visiting VotesPA.com or contacting the PA Department of State at 1-877-VOTESPA (1-877-868-3772).

### **ON THE BALLOT: CANDIDATES**

You'll vote for the following types of candidates.

- President of the United States, who's the head of government and the Commander-in-Chief of the armed forces.
- Attorney General of Pennsylvania, who's the state's top law enforcement official.
- **Pennsylvania Auditor General**, who ensures the state's money is spent legally.
- **Pennsylvania Treasurer**, who manages and invests the state's money.
- Pennsylvania State Senators, who are members of the upper chamber of state government in Harrisburg. The state's 50 senators pass laws and the state budget, and confirm nominations by the governor.
- Pennsylvania House of Representatives, who are members of the lower chamber of state government in Harrisburg. The state's 203 representatives pass laws and the state budget.

### **CONTACT INFORMATION FOR LOCAL ELECTION OFFICES**

#### Adams

117 Baltimore St Rm 106 Gettysburg PA 17325 (717) 337-9832

#### Allegheny

542 Forbes Ave Ste 609 Pittsburgh PA 15219-2913 (412) 350-4500

#### Armstrong

Administration Bldg 450 E Market St Ste 207 Kittanning PA 16201 (724) 548-3222

#### Beaver

810 Third St Beaver PA 15009 (724) 770-4440

#### Bedford

200 S Juliana St 3rd Fl Ste 301 Bedford PA 15522 (814) 623-4807

#### Berks

633 Court St 1st Fl Reading PA 19601 (610) 478-6490

#### Blair

423 Allegheny St Ste 043 Hollidaysburg PA 16648-2022 (814) 693-3150

#### Bradford

6 Court St Ste 2 Towanda PA 18848 (570) 265-1717

#### Bucks

55 E Court St Doylestown PA 18901-4318 (215) 348-6163

**Butler** PO Box 1208 Butler PA 16003 (724) 284-5308

**Cambria** 200 S Center St Ebensburg PA 15931 (814) 472-1464

#### Cameron

20 E Fifth St Emporium PA 15834-1469 (814) 486-9321

#### Carbon

76 Susquehanna St PO Box 170 Jim Thorpe PA 18229-0170 (570) 325-4801

#### Centre

420 Holmes St Willowbank Office Bldg Bellefonte PA 16823-1486 (814) 355-6703

#### Chester

601 Westtown Rd Ste 150 PO Box 2747 West Chester PA 19380-0990 (610) 344-6410

#### Clarion

Administrative Building 330 Main St Rm 104 Clarion PA 16214 (814) 226-4000 Ext 2006

#### Clearfield

212 E Locust St Ste 106 Clearfield PA 16830 (814) 765-2642 ext 5053

#### **Clinton** 2 Piper Way Ste 309 Lock Haven PA 17745 (570) 893-4019

**Columbia** PO Box 380 Bloomsburg PA 17815-0380 (570) 389-5640

#### **Crawford** 903 Diamond Park Meadville PA 16335 (814) 333-7307

**Cumberland** 1601 Ritner Highway Ste 201 Carlisle PA 17013 (717) 240-6385

#### Dauphin

PO Box 1295 Harrisburg PA 17108-1295 (717) 780-6360

#### Delaware

Govt Center Bldg 201 W Front St Media PA 19063-2728 (610) 891-4659

#### Elk

300 Center St PO Box 448 Ridgway PA 15853-0448 (814)776-5337 **Erie** 140 W 6th St Rm 112 Erie PA 16501 (814) 451-6017

Fayette 22 E Main St Public Service Bldg Uniontown PA 15401 (724) 430-1289

Forest 526 Elm St Box 3 Tionesta PA 16353 (814) 755-3537

Franklin

 157 Lincoln Way East
 Lancaster

 Chambersburg PA 17201- 2211
 150 N Queen St

 (717) 261-3886
 Ste 117

**Fulton** 116 W Market St Ste 205 McConnellsburg PA 17233 (717) 485-6872

**Greene** 93 E High St Rm 102 Waynesburg PA 15370 (724) 852-5230

Huntingdon

Bailey Building 233 Penn St Huntingdon PA 16652-1486 (814) 643-3091 Ext 205

Indiana

825 Philadelphia St Indiana PA 15701-3934 (724) 465-3852 **Jefferson** 155 Main St Jefferson Place Brookville PA 15825-1269 (814) 849-1693

**Juniata** 1 N Main St PO Box 68 Mifflintown PA 17059 (717) 436-7706

Lackawanna 123 Wyoming Ave 2nd Floor Scranton PA 18503 (570) 963-6737

Lancaster 150 N Queen St Ste 117 Lancaster PA 17603-3562 (717) 299-8293

Lawrence 430 Court St New Castle PA 16101 (724) 656-2161

Lebanon 400 S 8th St Municipal Bldg Rm 209 Lebanon PA 17042 (717) 228-4428

**Lehigh** 17 S 7th St Allentown PA 18101-2401 (610) 782-3194

Luzerne 20 N Pennsylvania Ave Ste 207 Wilkes-Barre PA 18701 (570) 825-1715 **Lycoming** 48 W Third St Williamsport PA 17701-9536 (570) 327-2267

**McKean** 500 W Main St Smethport PA 16749 (814) 887-3203

**Mercer** 5 Courthouse Mercer PA 16137-1227 (724) 662-7542

**Mifflin** 20 N Wayne St Lewistown PA 17044 (717) 248-6571

Monroe One Quaker Plaza Rm 105 Stroudsburg PA 18360 (570) 517-3165

Montgomery Voter Services PO Box 311 Norristown PA 19404-0311 (610) 278-3280

**Montour** 253 Mill St Danville PA 17821 (570) 271-3002

Northampton Elections Division 669 Washington St Easton PA 18042 (610) 829-6260

Northumberland 320 N 2nd St Ste 1 Sunbury PA 17801 (570) 988-4208 **Perry** PO Box 37 New Bloomfield PA 17068 (717) 582-2131 ext 4110

Philadelphia 520 N Columbus Blvd Philadelphia PA 19123-4295 (215) 686-1590

**Pike** 506 Broad St Milford PA 18337 (570) 296-3427

#### Potter

1 N Main St Ste 204 Coudersport PA 16915 (814) 274-8467

#### Schuylkill

420 N Centre St Pottsville PA 17901 (570) 628-1467

#### Snyder

PO Box 217 Middleburg PA 17842-0217 (570) 837-4207 **Somerset** 300 N Center Ave Ste 340 Somerset PA 15501 (814) 445-1549

**Sullivan** 245 Muncy St PO Box 157 Laporte PA 18626 (570) 946-5201 ext 7

**Susquehanna** PO Box 218 31 Lake Ave Montrose PA 18801 (570) 278-6697

#### Tioga

118 Main St Wellsboro PA 16901 (570) 723-8230

#### Union

155 N 15th St Lewisburg PA 17837-8822 (570) 524-8681

#### Venango

1174 Elk St PO Box 831 Franklin PA 16323-0831 (814) 432-9514 **Warren** 204 4th Ave Warren PA 16365 (814) 728-3406

Washington

100 W Beau St Rm 206 Washington PA 15301 (724) 228-6750

**Wayne** 925 Court St Honesdale PA 18431 (570) 253-5978

Westmoreland

2 N Main St Ste 109 Greensburg PA 15601 (724) 830-3150

Wyoming

1 Courthouse Sq Tunkhannock PA 18657 (570) 996-2226

#### York

28 E Market St York PA 17401-1579 (717) 771-9604

For a listing of available email addresses, go to <u>www.votesPA.com/county</u>.

Applying for a mail-in ballot

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# CHOOSE HOW YOU'D LIKE TO APPLY.

If you're a registered voter, you can apply to vote by mail-in ballot.

## Online

To apply online, go to <u>votesPA.com/ApplyMailBallot</u>. The online application is available in English and Spanish.

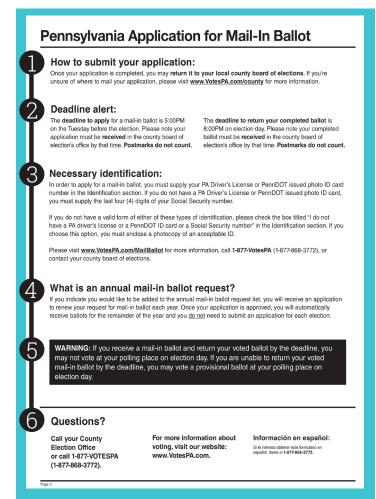
## By mail

There are two ways to get a paper application. You can:

- Go to <u>bit.ly/pamailvote</u> to download and print application. On <u>this site</u>, you can also request to have an application mailed to you.
- Contact the the PA Department of State at 1-877-VOTESPA (1-877-868-3772) to request to have a form mailed to you.
- The paper application is available in English, Spanish, Chinese, and Vietnamese on <u>VotesPA.com</u>.

COMPLETE AND SUBMIT YOUR MAIL-IN BALLOT APPLICATION.

If you need help filling out your application, call the the PA Department of State at 1-877-VOTESPA (1-877-868-3772). Interpretation services are available.



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**How to submit your application:** Once your application is completed, you may return it to your local county board of elections. If you're unsure of where to mail your application, visit <u>www.VotesPA.com</u> county for more information.

**Deadline alert:** The deadline to apply for a mail-in ballot is **5:00PM on the Tuesday (October 27) before the election.** Your application must be received in the county board of election's office by that time. **Postmarks do no count.** 

The deadline to return your completed ballot is **8:00PM on election day.** Your completed ballot must be received county board of election's office by that time. **Postmarks do no count.** 

3 **Necessary identification:** In order to apply for a mail-in ballot, you must provide the number fromPA Driver's License or PennDOT photo ID card. If you do not have a PA Driver's License or PennDOT issued photo ID card, you must provide the last four (4) digits of your Social Security number.

If you do not have a valid form of either of these types of identification, you must check the box titled "I do not have a valid PA driver's License or a Penn DOT ID card or a Social Security number." in the Identification section. If you choose this option, you must enclose a photocopy of an acceptable ID.

Please visit <u>VotesPA.com/MailBallot</u> for more information or call 1-877-VotesPA (1-877-868-3772).

What is an annual ballot request? If you indicate you would like to be added to the annual mail-in ballot request list, you will receive an application to renew your request for mail-in ballot each year. Once your application is approved, you will automatically receive ballots for the remainder of the year and you do not need to submit an application for each election.

**5 WARNING:** If you receive a mail-in ballot and return your voted ballot by the deadline, you may not vote at your polling place on election day. If you are unable to return your voted mail-in ballot by the deadline, you may vote a provisional ballot at your polling place on election day.

6 **Questions?** Call the Pennsylvania Department of State at 1-877-VOTESPA(1-877-868- 3772). The Department of State also has a telephonic interpretation service available for multiple languages.

## **APPLICATION INSTRUCTIONS FOR MAIL-IN BALLOT**

Use this guide to help you fill out the application to sign up to vote by mail.

# **NOTE:** The application must be filled out in English.

M Pennsy	۷Iv	ania Application fo	r N	lai	Use black ink I-In Ballot
Print your name Please print your name exactly as you registered to vote.	1	Last name First name		Jr Sr Middle	II III IV (circle if applicable)
About you Phone and email are optional and used if information is missing on this form.	2	Birth date         M         M         I         D         I         V         V         V         V           Phone         -	Email		
Your address Please print your address exactly as you registered to vote.	3	Address (not P.O. Box) City/Town Municipality Ward (if known) I have lived at this address since:	Coun		Apt. number           Zip code           (f known)
Where to mail ballot?	4	Same as above Address or P.O. Box	State		Zip code

### Print your name:

Please print your name exactly as you registered to vote.

Last name:

Last name

### First Name:

Middle name or initial:

**Jr Sr II III IV:** (circle if applicable)

First Name

## Middle name or initial

## About you:

About you. Listing a phone number and email are optional. It is helpful to include this information in case election officials need to contact you about your application. This information is not shared outside the election office.

Birth Date:	Phone number:
Birth Date	Phone number
MM/DD/YYYY:	Email:

## Your Address:

Please print your address exactly as you registered to vote. You can check your voter registration address at <u>VotesPA.com</u> or call 1-877-VOTESPA (1-877-868-3772)

Address (not P.O.	<b>Email:</b>	<b>Zip Code:</b>
Box):	Email	Zip Code
Address (not P.O.	<b>Ward (if known):</b>	<b>County:</b>
Box)	Ward (if known)	County
<b>City/Town:</b>	<b>Apt. number:</b>	Voting district (if
City/Town	Apt. number	known):
<b>Municipality:</b>	<b>State: PA</b>	Voting district (if
Municipality	State: PA	known)

## I have lived at this address since: (date):

## 4 Where to mail ballot?:

Where should the mail-in ballot be sent?

[] Same as above - Mark this box if your ballot should be sent to your voter registration address. Complete this section only if your ballot should be sent to a different address.

### Address or P.O. Box:

Address or P.O. Box **City/Town:** City/Town State: State Zip Code: Zip Code

Identification If you have a PennDOT number, you must use i. If not, please provide the last four digits of your Social Security number. See "Necessary Identification" on Page 2.	5	PA driver's license or PennDOT ID card number
Declaration	6	I declare that I am eligible to vote by mail-in ballot at the forthcorning primary or election; that I am requesting the ballot of the party with which I am enrolled according to my voter registration record; and that all of the information which I have listed on this mail-in ballot application is true and correct. Voter signature here X Date
Annual mail-in request See "What is an annual mail-in ballot request?" for more information.	7	If you would like to apply to receive mail-in ballots for the remainder of this year <u>and</u> if you would like to automatically receive an annual application for mail-in ballots each year, please indicate below.
Help with this form Complete this section if you are unable to sign the declaration in Section 6.	8	I hereby state that I am unable to sign my application for a mail-in ballot without assistance because I am unable to write by reason of my illness or physical disability. I have made or have received assistance in making my mark in lieu of my signature.      Mark of voter X Date      Address of witness      Signature of witness X
Page 1 Return to: Count	ty Bo	pard of Elections, City Hall Rm 142, 1400 JFK Blvd, Phila, PA 19107 DOS-12201



## Identification:

If you have a PennDOT number, you must use it. If you do not, please provide the last four digits of your Social Security number. For more information, see the "Application Instructions for Mail-In Ballot."

## PA driver's license or PennDOT ID card number:

PA driver's license or PennDOT ID card number

## Last four digits of your Social Security Number:

Last four digits of your Social Security Number

## I do not have a PA driver's license or a PennDOT ID card or a Social Security number:

I do not have a PA driver's license or a PennDOT ID card or a Social Security number.

# 🜀 Declaration:

By signing here, you are declaring that you are eligible to vote by mail-in ballot at the upcoming election. You are declaring that you are requesting the appropriate party or non-party ballot according to your voter registration record. And you are declaring that all of the information you have listed in this application is true and correct.

Voter signature here X:	Date:
Voter signature here X	Date

Annual mail-in request: Annual mail-in request If you would like to apply to receive mail-in ballots for the remainder of this year, and if you would like to automatically receive an annual application for mail- in ballots each year, mark this box. For more information, see the "Application Instructions for Mail-In Ballot."

[] I would like to receive mail-in ballots this year and receive annual

8 **Help with this form:** Help with this form complete this section only if you were unable to sign this application due to an illness or disability. Make your mark in the first space. The person who assisted you can write the date, their address and their signature.

Mark of voter X: Mark of voter X\_\_\_\_\_\_

Date: Date\_\_\_\_\_

Address of witness: Address of witness \_\_\_\_\_

Signature of witness: Signature of witness X\_\_\_\_\_

# If you're filling out your application on paper, keep the following in mind:

- You must fill in your paper application using a black ink pen.
- Please write clearly.
- You'll need an envelope and postage stamp to mail your application 5 PM on Tuesday, October 27, 2020.
- Current application deadline
   You should apply as early as possible. Applications for mail-in ballots must be recieved by your local county elections office

**NOTE:** If your application arrives after the deadline, the postmark won't be accepted as meeting the application deadline, and you won't be able to vote by mail.

# CHECK THE STATUS OF YOUR APPLICATION.

Once you submit your mail-in ballot application, you can check its status by going to <u>pavoterservices.pa.gov</u>. You can also call the Pennsylvania Department of State at 1(877) 868-3772.

If you apply online, you'll be able to view the status of your application within 48 hours after submitting it.

In addition, if you provide an email address when you apply, you should receive emails from Pennsylvania Voter Services. These messages will alert you to the status of your application and tell you when you should receive your ballot in the mail.



# **RECEIVE YOUR BALLOT IN THE MAIL.**

After you apply, you'll receive your mail-in ballot at the address you submitted. Inside, you should find:

	A document that explains the questions on the ballot.
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BUSINESS REPLY	
	(BUSINESS REPLY) (BUSINESS REPLY) (BUSIN

If you're missing something, call your local county elections office.

If you don't receive your mail-in ballot, check its status at <u>pavoterservices.pa.gov</u> or contact your local county elections office.

# **READ THE INSTRUCTIONS.**

The instructions will be labeled "Instructions for voting by mail-in or absentee ballot." They'll remind you of the mail-in ballot deadline and explain how to complete your mail-in ballot.

# FILL OUT YOUR BALLOT.

Your mail-in ballot may be one or two-sided depending on your county. You should only use blue or black pen ink to complete your ballot.

**NOTE:** If you make a mistake on your ballot, don't cross out anything or make a note. Instead, call your local county elections office to request a replacement ballot.

You should complete your ballot in privacy, unless you're receiving assistance.

Fill in the oval next to the candidate $\rightarrow$ you want to vote for.	
If you'd like to write in a candidate, fill in the oval next to "Write-in." Then, write their name to the right →	<ul> <li>○</li> <li>○</li> <li>Write in</li> <li>(Candidate's name)</li> </ul>

<b>→</b>	President of the United States Vote for 1	
		-
	0	-
	0	-

Pay attention to how many votes you're permitted to cast per category. For example, this illustration says "Vote for 1."

If you vote for more than what's asked of you, your vote won't be counted.

If you decide to **not** vote for a candidate or ballot question, that's okay. Your ballot will still be counted.

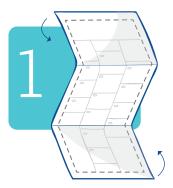
To vote "yes" on a ballot question, fill in the "yes" oval.

To vote "no" on a ballot question, fill in the "no" oval.

You can only vote "yes" or "no."

	Questions
	#1
<b>→</b>	Wes No
	#2
<b>→</b>	🔿 Yes 🐠 No

## PLACE YOUR BALLOT IN THE SMALLER SECRECY ENVELOPE.

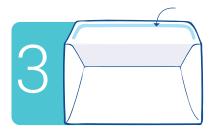


Refold the ballot as it was sent to you.

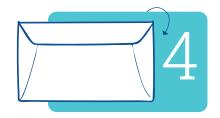


Place it in the smaller envelope that's labeled "Official Election Ballot."

Don't put anything else inside or write on the envelope.



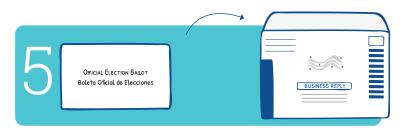
Wet the glue on the envelope fold.



Close the secrecy envelope to seal your ballot.

**NOTE:** Ballots returned without the secrecy envelope will not be counted.

# PLACE YOUR SEALED BALLOT IN THE LARGER "VOTER DECLARATION" ENVELOPE.



Place your sealed ballot in the larger "Voter Declaration" envelope. Don't put anything else inside.



Wet the glue on the envelope fold.



Close the mailing envelope to seal it.

|--|--|

Write your address in blue or black ink in the upper left corner of the envelope.

## SIGN THE "VOTER'S DECLARATION" ON THE BACK OF THE ENVELOPE.

# If you complete your ballot on your own:

Sign the **left** side of the envelope in the rectangle marked with an X and labeled "Voter."

Write in the date when you completed your ballot, your name, and your address on the horizontal lines above the labels.



# If someone completed your ballot for you:

Sign the **right** side of the envelope in the rectangle marked with an X and labeled "Voter."

The person who assisted you should write the date when your ballot was completed. They should also enter their address and signature on the horizontal lines above the labels "Date" and "Witness."

# By mail

You can return your ballot by mail. The postage is prepaid. The last day to have your ballot postmarked is Election Day. If you plan to return your ballot by mail, please do so as early as possible.

## In person

Most voters must return their own ballots. However, if you have a physical disability, you may choose someone to return your ballot for you.

## Returning your own ballot

You can drop off your ballot at one of the following locations:

- Your main county election office.
- A satellite election office, if available.
- A drop-off box, if available.

## You can find your ballot Dropbox at: votespa.com/dropbox

## Designating someone to return your ballot

If you're physically unable to return your own ballot, you may choose another person (or "designated agent") to drop it off. To do so, you must complete a designation and certification of agent form.

Your designated agent must return this form and your sealed ballot to the your county election office.

## Current voting deadline

If you can't turn in your mail-in ballot by the deadline, you can vote at your polling place on election day. To do this, you should bring your mail-in ballot and "Voter Declaration" envelope to the polling place so they can be voided by the Judge of Elections. If you can't return your mail-in ballot and "Voter Declaration" envelope, you can still vote by provisional ballot.

# CHECK THE STATUS OF YOUR MAIL-IN BALLOT.

Once you submit your mail-in ballot, you can check its status by going to <u>pavoterservices.pa.gov</u>. You can also call the PA Department of State at 1-877-VOTESPA (1-877-868-3772).

If you provided an email address when you applied for your mail-in ballot, you should receive an email when your completed mail-in ballot is received.